

Summary of the Writing Process

(Basic, A-Level)

Stage 1. Think	 □ Generate ideas (come up with many possible ideas) □ Select one idea (idea that you have enough to discuss but not too much) □ Decide on your main point (what you are going to tell, discuss, inform, argue, explain, or list, and so on)
	Plan your writing (what you are going to put in your product)
Stage 2. Write	 □ Organize your ideas (formal or informal outline) □ Write your product (email, paragraph, short story, longer passage, and so on)
Stage 3. Polish	 □ Revise your work (focus on the content) □ Edit your work (focus on grammar, punctuation, spelling, and so on) □ Check all final details (formatting, submitting, printing, and so on)

• Visit the <u>Snap Language</u> for complete, step-by-step courses on the writing process.

Basic (A-level): https://snaplanguage.io/esl/a-level/twp/index.html
 Intermediate (B-level): https://snaplanguage.io/esl/b-level/twp/index.html
 Advanced (C-level): https://snaplanguage.io/esl/b-level/twp/index.html

• For a complete course for non-ESL learners, see https://snaplanguage.io/lessons/twp/index.html

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